Kathleen, Mary and Rachel set a meeting **for 3/14 at 3:30-4pm in 8112**   
with questions that came from the 2/28 meeting.  
  
Questions to ask Dean:   
  
**(1) LITERATURE COURSES – Are there literature courses we are banking? (This would mean courses we haven’t taught in 3 years and don’t intend to).**   
  
We are banking no literature courses. All of the following are active:   
Lit 101, 151, 154, 155, 191, 201, 202, 220, 221, 251, 265, 267, 370, 432 and also 231, 232 (but we need to offer these every 3 years to keep them on the books)  
 **(2) CORE COURSES – We were talking about having ENGL 100 be 4 or even 5 units on par with ENGL 105. We were also talking about increasing ENGL 110 from 3 to 4 units. How can we make this happen? This will also affect the course outlines.**  
  
Must go to CID first in regards to the course: <https://c-id.net/descriptors.html>. There are broad implications to changing a course. In the CID, English 100 is a 3-unit course. Major implications for degree certificates, grad requirements to change this. Can’t go over the CID unit requirements. If we increase 100 to 5 units, we are duplicating 105. Also, we just changed our placement mechanism so we are still seeing how it works. We are adjusting to and trying to understand the needs and placement of the students. We can change Engl 110 to 4 units as the CID does have 4 units for this course. The extra unit was used to beef up the critical thinking piece. The CID is the first place to start when thinking about curriculum.  
  
**(3) REVISING ALL CORE ENGLISH AND LITERATURE COURSE FOR FALL 2018 PROGRAM REVIEW**  
  
The Course Outlines group decided they would like to a streamlined course outline template usig less text and bullet points and tightening up the content in general. Mary said we can pay people to work on this this summer. Timelines: Create templates in summer 2017, vet the templates with the entire department in fall 2017, transfer all courses into the templates spring 2018, curriculum change in fall 2018. Need to involve Anna in the Lit courses as she has taught many of them.