Website: http://www.smccd.net/accounts/hough/index.html
Materials:We won't be using a regular textbook. Every day or so, I will hand out material that we will use in the class. Keep this organized in a notebook so that you can easily refer to it.

Office: My office is in building 2, room 2307. It is on the same floor as the cafeteria. My office hours will be Daily 9:10-10:00 and MWF 12:10-12:30.

Attendance: Attendance on time is expected and required. If you know you will be absent, tell me before hand and get the assignment or call one of your classmates. Falling behind in a math class just doesn't work. Irregular attendance is grounds for being dropped.

Quizzes: Some days when homework is due, I will start the class with a short "pop" quiz. These will be unannounced, and will be a problem straight out of the homework. Some days we will have a "group" quiz in which you will work together with three other classmates. There will be no make-up quizzes. Quizzes count for $15 \%$ of your grade in the class.

Participation: Each day that you are in class and participating, you will get 10 participation points. If you are late by more than 5 minutes, your points for the day go down to 5 . Some days you will get a chance to earn extra participation points. Participation counts for $5 \%$ of your grade in the class.

Exams: There will be approximately 4 exams. You are allowed to bring in your materials to each exam. There will be no make-up exams, but your lowest score will be worth half as much as each of your higher exams. Exams will count for $55 \%$ of your grade in the class.
Final Exam: The final exam will be a $2 \frac{1}{2}$ hour exam held in our classroom on Wednesday, May 24 from 8:10 - 10:40. It covers all of the material of the entire semester. You may use your notes during the exam. The final exam will count for $25 \%$ of your grade in the class.

Grading: All letter grades will be determined by the following standard grading curve:

| grade $\geq 90.0 \%$ | A |
| :--- | :--- |
| $80.0 \% \leq$ grade $<90.0 \%$ | B |
| $70.0 \% \leq$ grade $<80.0 \%$ | C |
| $60.0 \% \leq$ grade $<70.0 \%$ | D |
| grade $<60.0 \%$ | F |

Important Dates:
Apr $4 \longrightarrow$ last day to drop.
May $5 \longrightarrow$ last day to withdraw.
May $19 \longrightarrow$ last day of class.
May $24 \longrightarrow$ final exam.

