

Homework Grading Policy

For full credit all of the following must be included:

- Homework shall be done on letter-size (8.5" x 11") paper
- Staple together all pages of your homework in the upper left corner of the paper. No paper clips or any other devices to connect the pages. One staple for all the homework.
- Write your name in the upper-right corner of at least the first page
- Start each new module on the front side of a new page
- Label the problem numbers on the top middle of the page the section starts
- Make your work neat and clear so that I can read it. Use a straight edge for graphs.
- All problems must be complete with the correct answers and all work must be shown
- Box or highlight your final answer
- All written homework assignments are due on exam day before the exam starts

Sample Written Homework

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Module 1, 7-12

Let $U = \{m, n, r, u, v, w, x, z, a, c, e\}$ with subsets **A**, **B**, **C** and **D** defined below:
 $A = \{m, n, r, u, x\}$ $B = \{r, u, x, a, c\}$ $C = \{v, x, z, e, w\}$ $D = \{c, a, z\}$

7. $(A \cup C)^c$ Step 1: $A \cup C = \{m, n, r, u, v, x, z, e, w\}$
Step 2: $(A \cup C)^c = \{a, c\}$

8.

Upper right hand corner
First and last name
Date

Top line (middle)
Chapter number and problem numbers worked on that page

Body of paper
Problem number clearly labeled; information for problem written out neatly

Underneath problem statement
All steps shown; always include appropriate diagrams

Tips For Doing Homework

- Dedicate time daily to work on this class
- Keep all homework for this class in a notebook to stay organized
- You will get more out of doing your homework if you work on it in many short sessions as opposed to fewer long sessions
- Follow the guidelines otherwise deductions will be taken